



NATIONAL REGISTRATION FORM FOR ACCOMODATION FACILITIES

This form is based on the Tourism Act [2008]. All data collected will be used confidentially and in aggregate for planning purposes and to register accommodation facilities in Uganda. Each facility will be required by law to fill in this form before they are inspected to acquire a license.

SECTION 1: COMPANY GENERAL INFORMATION

Business Name											Trading Name								
Certificate of incorporation											Tin No:								
Type of establishment	GH	L	M	SA	TH	VH	H	SC	EL	CS	C	CV	[Tick Appropriately]						
No. of rooms						No. of beds													
<p>Guest house [GH]: An establishment offering modest and limited accommodation or catering facilities. Lodge [L]: located within or near a natural habitat rich in fauna and flora, in which the majority of clients are leisure seekers. Motel [M]: An accommodation establishment, located along a highway or motor way, catering mainly for motorists. Serviced apartments [SA]: Commercial establishment, offering accommodation in a self-contained unit, with or without a self-catering facility. Town hotel [TH]: establishment located within or near an urban centre or area, where the majority of clients are business travellers. Vacation hotel [VH]: establishment located within or near a holiday attraction area and in which the majority of clients are holiday makers. Hostel [H]: offering simple facilities, usually with a single or multiple bed arrangement and catering for the lower end of the market. Safari or tented camp [SC]: semi-permanent or mobile tented accommodation facilities usually located close to or within a popular area such as a beach, river, lake, national park, game reserve or forest. Eco-lodge [EL]: A facility located in an area ecologically rich in biodiversity, in an environment hardly disturbed by human activity. Camp site [CS]: An area set aside for camping and providing appropriate basic facilities and services; Caravan [C]: A vehicle equipped to be used by persons for living and sleeping purposes, and includes a self-propelled vehicle or a trailer. Cottage or villa [CV]: An establishment characterized by a cluster of lettable units for tourist accommodation with or without self-catering facilities which include residential premises used for holiday making by owners, friends or relatives, with or without charge</p>																			
District										Sub County									
Town/City/Village										Street Name/Plot No.									
Telephone contact										Mobile Phone Contact									
Email:										Website:									

SECTION 2: OWNERSHIP

Limited company	Yes	No	Sole proprietorship	Yes	No	Others(Specify):									
Franchise:								Chain/Group:							
Director/Shareholder Name			Nationality			Mobile Phone			Email						

SECTION 3: HUMAN RESOURCE

Staff category		Number		Staff category		Number	
Male				Female			

FACILITIES & SERVICES

Restaurant	Yes	No	Conference facilities	Yes	No	Swimming pool	Yes	No
Bar			Health club			Gym	Yes	No

SECTION 4: AFFILIATION

Are you a member of any private sector association? If yes. Specify name of association

SECTION 5: DECLARATION

I declare that the information given in this form is true and complete in all aspects to the best of my knowledge

Name	Position	Signature and Date

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Date	Registration No.	Registering Officer in Charge